

Washington Ozaukee Public Health Department License Application

To receive a license, send the completed application and fee(s), check or money order, payable to **Ozaukee County**. You will be contacted to arrange a date to inspect and license the facility and/or Mobile Food Unit.

Note: Licenses are not transferable. A change of operator requires a pre-inspection and a new license

Application is for: **New Establishment** **Change in Ownership** **Mobile Food Service**

Establishment Name	County – Washington or Ozaukee (circle one)
Establishment Street Address, City, State and Zip Code	Establishment Telephone ()
Name of Operator	E-mail Address
Legal Licensee (such as name of sole proprietor, partnership, LLC, Corporation)	Legal Licensee Telephone ()
Licensee Street Address, City, State and Zip Code (if different than establishment address)	Intended Date of Opening
Name of Former Business or Operator (if applicable)	Mailing Address (circle one) Establishment or Licensee
Certified Food Manager Name and Certification ID Number	Certification Expiration Date

Check the appropriate license type for which you are applying:

RESTAURANT / RETAIL FOOD – ATCP 75 & Appendix***

Retail Food- Serving Meals	Total Fees Due	Annual Fee	Pre-inspection
<input type="checkbox"/> Pre-packaged	\$290.00	\$160.00	\$130.00
<input type="checkbox"/> Simple	\$674.00	\$354.00	\$320.00
<input type="checkbox"/> Moderate	\$978.00	\$508.00	\$470.00
<input type="checkbox"/> Complex	\$1600.00	\$830.00	\$770.00
<input type="checkbox"/> Additional Kitchen (within establishment)	\$112.00		

* To determine category see list of activities in ATCP 75.08 or the sanitarian will review at the time of inspection.

Retail Food- Not Serving Meals	Total Fees Due	Annual Fee	Pre-inspection
<input type="checkbox"/> Micro-Market	\$40.00	\$40.00	
<input type="checkbox"/> Micro-Market – Multiple in same location	\$60.00	\$60.00	
<input type="checkbox"/> Pre-packaged	\$161.50	\$119.00	\$42.50
<input type="checkbox"/> Simple Non – TCS	\$225.00	\$170.00	\$55.00
<input type="checkbox"/> Simple TCS	\$580.50	\$438.00	\$142.50
<input type="checkbox"/> Moderate	\$755.00	\$570.00	\$185.00
<input type="checkbox"/> Complex	\$1815.00	\$1370.00	\$445.00

- Wis. Stat. 97.67(5) and 97.605(1)(c) "No license may be issued until all applicable fees have been paid."
- Wis. Stat. 97.605(1)(a) "No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual license by the department or by a local health department that is granted agent status under s. 97.615(2)."
- Within 30 days after receiving a complete application for a permit, the department shall approve the application and issue a license or deny the application. If the application for a license is denied, the department shall give the applicant reasons, in writing, for the denial.

A license shall not be issued to an operator without prior inspection.

To obtain a copy of the code that regulates your license, search online for ATCP 75. Contact our Department if you cannot access the codes

TOTAL AMOUNT ENCLOSED: \$ _____	
Your signature below will acknowledge that you have received a copy of the code or information as to where to obtain a copy and will comply with all applicable Wisconsin Administrative Codes.	
Signature – Applicant:	Date Signed: